

HABERSHAM COUNTY BOARD OF COMMISSIONERS
EXECUTIVE SUMMARY

SUBJECT: Addendum #2 FY21 Contract with Legacy Link

DATE: April 19, 2021

(X) RECOMMENDATION

() POLICY DISCUSSION

BUDGET INFORMATION:

() STATUS REPORT

ANNUAL- \$703,341

() OTHER

CAPITAL-

COMMISSION ACTION REQUESTED ON: April 19, 2021

PURPOSE:

Requesting Commission approval for addendum #2 for FY21 (effective July 01, 2020-June 30, 2021) with Legacy Link due to increase in Nutrition and HDM compensation of **\$41,038** and an increase in county cash requirement and local match towards Congregate and HDM of **\$20,875**. Resulting in an overall increase in total budget cost of **\$61,913**.

BACKGROUND / HISTORY:

The commission approved the FY21 budget contract with Legacy Link on July 10, 2020. Legacy Link has provided an addendum to the contract as funding changed. Habersham County Senior Center provides Nutritional Services for seniors including wellness services, congregate and home-delivered meals. Commission approval is necessary to accept funding changes.

The following sections related to compensation and funding of the contract is listed below:

5. Compensation Paid by Legacy to Habersham County	<u>Original Contract</u>	<u>Addendum#1</u>	<u>Addendum#2</u>
(b) Nutrition site operation	\$95,448	\$148,437	\$148,829
(c) Home-delivered meals	\$99,169	\$99,169	\$139,815
(c) Congregate	\$26,683	\$26,683	\$26,683
(d) Wellness	<u>\$26,451</u>	<u>\$48,482</u>	<u>\$48,482</u>
Total	\$247,751	\$322,771	\$363,809
6. Non-Federal Funds, county paid cash match/additional fund			
(a) Nutrition	\$8,746	\$8,746	\$8,746
(a) Wellness	\$2,940	\$2,940	\$2,940
(b) Minimum cash requirement Congregate Meals	\$10,177	\$48,267	\$69,535
(b) Minimum cash requirement home-delivered meals	\$61,551	\$69,927	\$69,927
(b) Non-match local resources	<u>\$151,053</u>	<u>\$188,777</u>	<u>\$188,384</u>
Total	\$234,467	\$318,657	\$339,532
Grand Total	\$482,218	\$641,428	\$703,341

OPTIONS:

- 1) Approve recommendation of Addendum #2 to FY21 contract with Legacy Link
- 2) Deny recommendation for approval of Addendum #2 to the FY21 with Legacy Link
- 3) Commission defined alternative

RECOMMENDED SAMPLE MOTION:

I make a motion to approve Addendum #2 to acquire additional funding.

DEPARTMENT:

Prepared by: Kathy Holcomb

Director: ____Kathy Holcomb_____

**ADMINISTRATIVE
COMMENTS:**_____

_____ **DATE:** _____

County Manager



March 25, 2021

Habersham County Board of Commissioners
Attn: Phil Sutton, County Manager
555 Monroe Street Unit 20
Clarksville, GA 30523

Dear Mr. Sutton:

Enclosed are two (2) original copies of the FY-2021 Addendum #2 Contract between The Legacy Link, Inc. and the Habersham County Board of Commissioners for Nutrition Program Services. This Addendum is for the contract period of July 1, 2020 - June 30, 2021.

After the Addendums have been reviewed and approved, **please sign and notarize both copies and return both copies** to The Legacy Link, Inc.. Ms. Melissa Armstrong, Chief Executive Officer of The Legacy Link, Inc. will also sign them. A fully executed copy will then be returned to your office.

Please let me know if you have any questions about the enclosed. My phone number is (678) 677-8511 or e-mail at lgearls@legacylink.org.

Sincerely,

A handwritten signature in blue ink that reads "Linda Earls Clark". The signature is written in a cursive, flowing style.

Linda Earls Clark
Financial Specialist

Enclosure

ADDENDUM NO. 2
TO
AGREEMENT

BETWEEN THE LEGACY LINK, INC., AND HABERSHAM COUNTY BOARD OF COMMISSIONERS FOR THE PROVISION OF Nutrition program and entered into on the first day of July, 2020.

Said agreement is amended to read as follows.

5. Compensation.

(b) The total compensation paid by the Legacy to the Contractor for nutrition site operation pursuant to this Agreement shall not exceed One Hundred Forty Eight Thousand Eight Hundred Twenty Nine Dollars (\$148,829.00).

(c) The Legacy agrees to provide federal and state funds for home-delivered meals in the amount of One Hundred Thirty Nine Thousand Eight Hundred Fifteen Dollars (\$139,815.00)

6. Non-Federal Funds.

(b) The minimum cash requirement for the term of the Agreement being Sixty Nine Thousand Five Hundred Thirty Five Dollars (\$69,535) for home-delivered meals.

The Contractor shall provide the necessary non-match local resources required for the provision of the services listed in Paragraph two (2) of this contract, this amount being One Hundred Eighty Eight Thousand Three Hundred Eighty Four Dollars (\$188,384.00).

All other terms and conditions of this agreement remain unchanged.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and affixed their seals the day and year first above written.

THE LEGACY LINK, INC.

By: _____

Chief Executive Officer

Subscribed and sworn to
in our presence:

Notary Public

CONTRACTOR: .
HABERSHAM COUNTY BOARD OF COMMISSIONERS

By: _____
Chairman

Subscribed and sworn to
in our presence:

Notary Public

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HABERSHAM COUNTY BOARD OF COMMISSIONERS

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